



MILLARD OAKLEY PUBLIC LIBRARY BOARD MINUTES OF MEETING

SEPTEMBER 19, 2023

ATTENDEES:

LIBRARY BOARD MEMBERS: Rita Reagan-Underhill, Deb Newkirk, Cindy Robbins, Jerry Schetterer, Thelma Danner, Josh Danner, and Helen Carter

COUNTY COMMISSIONERS: Cindy Robbins, Donna Savage, and Darwin Clark

LIBRARY STAFF: Judith Cutright, Library Director

REGIONAL LIBRARY STAFF: Matthew Kirby, Regional Director

FRIENDS OF THE LIBRARY: Deb Newkirk and Marty Valasek

AGENDA:

Meeting called to order by Chairman Rita Reagan-Underhill. Motion to approve the previous minutes made by Deb Newkirk with an amendment in the following sentence which is to read: The current Collection Development policy was approved with a motion by Helen Carter and second by Thelma Danner. This motion was seconded by Thelma Danner – all in favor.

Friends of the Library: FOL have a beautiful Millard Oakley Public Library ornament for sale for \$12.00 as a fundraiser, and they will again have a booth at the Fallween celebration.

Regional Library: Regional Director Matthew Kirby provided a September 2023 Regional Library brochure of events/training/deadlines. Library Safety and Security Workshop had been presented on 9/25 and is offered virtually via Microsoft Teams. The 2023 Trustee Workshop in Crossville will be held 9/28, and policy workshops are being held in September to assist the libraries in updating Internet Safety and Collection Development policies. Annual Public Library Survey and Maintenance of Effort forms are due to be completed 9/30 and 10/31 respectively.

Board Discussion: The statue for the library is due to arrive around Thanksgiving, and a subcommittee to design a memorial plaque to accompany it was formed of Rita, Thelma, Cindy, and Josh. It was noted there was no Board Co-Chair, and Thelma Danner was elected to fill this position with all in favor. On review of library policies, it was

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felt the date that any revisions were made needed to be included on the policies. Motion was made to do this by Thelma Danner with second by Deb Newkirk. Improving the landscaping/shrubbery around the library was discussed with plans ongoing as to how this can be accomplished.

Library Director: The Library Director provided a financial report including the 2023-2024 Overton County budget. \$309.27 has been deposited from charges for copies, faxes, new cards, etc for July and August. The Enchroma Color Blind Reveal will provide three pairs of glasses for color blind individuals on 9/21/23, with another pair of glasses to remain at the library for temporary use. Tech grant was approved with purchase of three new computers for the library. Internet connectivity issues at the library were discussed with possible switch to another Internet carrier to improve this situation.

The next meeting of the Library Board will be Tuesday, November 21, 2023 at 4:30 PM.

Motion was made to adjourn the meeting by Cindy Robbins and seconded by Thelma Danner.

Respectfully submitted,

A handwritten signature in cursive script that reads "Helen Carter". The signature is written in dark ink and is positioned above a horizontal line.

Helen Carter, Secretary/Recorder