

MILLARD J. OAKLEY PUBLIC LIBRARY BOARD MINUTES OF MEETING 3/21/23

ATTENDEES:

BOARD MEMBERS: Rita Reagan-Underhill, Deb Newkirk, Cindy Robbins, Helen Carter, Thelma Danner, and Jerry Schetterer

COUNTY COMMISSIONERS: Cindy Robbins, Gail McCowan, J. Darwin Clark, and Donna Savage

REGIONAL LIBRARY STAFF: Matthew Kirby, Regional Director

AGENDA:

Reading and approval of meeting minutes: Meeting called to order by Chairman Rita Reagan-Underhill. Motion to approve the previous meeting minutes made by Deb Newkirk with second by Jerry Schetterer - all in favor.

Friends of the Library: Deb Newkirk reported on the last book sale by the FOL which raised approximately \$550.00. Membership drive by the FOL yielded approximately \$1,725.00 although turnout at the annual membership meeting on March 11th was disappointingly low. In an effort to increase attendance and interest, the committee meeting will be changed to 4:30 or 5:00 PM on the third Thursday of each month.

Regional Library: Regional Director Matthew Kirby provided a pamphlet regarding the Falling Water River Regional Library highlighting training and certification opportunities as well as board member recruitment with recommendation to use an application process to recruit new board members. He also emphasized the importance of having a strong collection development policy as to what books are ordered and why and that a reconsideration of materials form should be available for any complaints or issues that might arise.

Board Discussion: Meeting room rental policy was discussed. At the present time, a group can only schedule the meeting room for 6 times in a year. The Director would like to be able to schedule groups for 12 meetings a year if desired. Library sponsored events, of course, would take precedence in meeting room use. The library roof has three leaks, and repair is pending the availability of a bucket truck. Recreational Concepts has assessed the fountain and

PAGE 2

provided options. It was agreed to evaluate the electric and plumbing before proceeding further. Motion was made by Rita Reagan-Underhill to apply for the 2024 TOP (Training Opportunities for the Public) Grant to help the library provide additional services to the community, and this motion was seconded by Cindy Robbins with all in favor. The 2023

Technology Grant has been approved and new computers are in. Friends have received a grant of \$500 to augment the Library of Things. Summer Reading Program grant has been applied for in the amount of \$2000. Background checks and fingerprinting (done in the Director's office) for the community with all staff members certified and trained in this process will begin soon.

Director: The Library Director was not present for this meeting due to an emergency at her home.

Motion was made to adjourn the meeting by Cindy Robbins with Thelma Danner seconding the motion. The next Board Meeting will be May 16, 2023 at 4:30 PM.

Respectfully Submitted

Helen Carter

Helen Carter, Secretary